

# THE UNIVERSITY OF THE WEST INDIES

## FACULTY OF MEDICAL SCIENCES

*(Formerly The School of Clinical Medicine and Research)*

CAVE HILL CAMPUS, and QUEEN ELIZABETH HOSPITAL  
BRIDGETOWN, BARBADOS

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### APPLICATION FOR ELECTIVE CLERKSHIP

(To be completed and submitted with Application Fee of US\$100.00)

NAME OF STUDENT: \_\_\_\_\_  
(Surname) (First name) (Middle Initial/s)

GENDER: Male/Female DATE OF BIRTH: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
(day) (month) (year)

NATIONALITY: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME TELEPHONE NO: \_\_\_\_\_

MEDICAL SCHOOL YOU ARE PRESENTLY ATTENDING:

(1) Name \_\_\_\_\_

(2) Address \_\_\_\_\_

\_\_\_\_\_

FOR HOW LONG HAVE YOU BEEN A MEDICAL STUDENT? \_\_\_\_\_ (years)

WHEN ARE YOU DUE TO GRADUATE? Month \_\_\_\_\_ Year \_\_\_\_\_

INDICATE THE NUMBER OF YEARS OF *CLINICAL* TRAINING COMPLETED \_\_\_\_\_

INDICATE IN ORDER OF PREFERENCE, THE CLERKSHIP YOU ARE REQUESTING:

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	<b>DISCIPLINE</b>	<b>DURATION</b>	<b>COMMENCING DATE</b>
1st Choice:	_____	_____	_____ (Specific dates)
2nd Choice:	_____	_____	_____ (Specific dates)
3rd Choice:	_____	_____	_____ (Specific dates)

Clerkships are offered in the following disciplines:

- Accident and Emergency
- Anaesthesia
- Child Health/Paediatrics
- ENT
- General Medicine
- General Surgery
- Obstetrics and Gynaecology
- Ophthalmology
- Orthopaedics
- Pathology
- Psychiatry

INDICATE WHETHER YOU NEED INFORMATION ABOUT AVAILABLE PRIVATE LODGING:

YES [  ]      NO [  ]

\_\_\_\_\_  
Signature of Applicant

DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(day)      (month)      (year)

INDICATE WHETHER APPLICATION FEE IS ENCLOSED      YES [  ]      NO [  ]

### **CERTIFICATION FROM MEDICAL SCHOOL**

(To be completed by an Authorized Officer)

This is to confirm that \_\_\_\_\_, who has made this  
(Name of Medical Student)

Application for an Elective Clerkship in \_\_\_\_\_ at the  
(Elective Clerkship Requested)

\_\_\_\_\_, and has made this application with the  
(Name of Medical School)

knowledge and authority of the school.

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(Signature of Authorized Officer)

NAME OF OFFICER:

DESIGNATION:

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_  
(day) (month) (year)

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### ELECTIVE CLERKSHIP FOR STUDENTS FROM OTHER MEDICAL SCHOOLS

#### INFORMATION SHEET

The Faculty of Medical Sciences at the Cave Hill Campus of the University of the West Indies in BARBADOS offers ELECTIVE CLERKSHIPS to students attending Medical Schools in other countries. Electives are offered in the following disciplines:-

- Accident and Emergency
- Anaesthesia
- Child Health/Paediatrics
- ENT
- General Medicine
- General Surgery
- Obstetrics and Gynaecology
- Ophthalmology
- Orthopaedics
- Pathology
- Psychiatry

The Clerkships will be conducted at the Queen Elizabeth Hospital in Bridgetown in all the above disciplines, except in Family Medicine and Community Health. The Clerkship in **Family Medicine** will be conducted at the purpose-built **General Practice Unit at the Edgar Cochrane Polyclinic**, and the Clerkship in **Community Health** will be conducted at the **Randal Phillips Polyclinic**. Both Polyclinics are situated within a few miles of the Queen Elizabeth Hospital. All instructions and discussions will be in ENGLISH; clerkships are conducted throughout the year. Electives will normally be of 8 to 10 weeks= duration. Electives in excess of this duration will be subject to the University=s determination of the economic cost for students in the School of Clinical Medicine and Research and these charges, pro-rated for the duration of the elective, will be available on application.

#### TRAVEL AND ACCOMMODATION

Students will be responsible for costs incurred in travel to and from Barbados as well as for board, lodging and internal transportation within Barbados.

The University of the West Indies does not provide facilities for accommodation of Elective Students, but there are private lodgings available ranging between BDS\$600.00 - \$800.00 per month. Information regarding private accommodation will be supplied to students.

All foreign medical students should possess valid Passports and letters of introduction from their medical schools. In addition, nationals of certain countries must possess valid Visas for entry into Barbados. Applicants are advised to verify in advance that they have all the necessary travel documents by contacting the nearest Barbados High Commission or Consular Office.

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### **CERTIFICATION AND APPROVAL OF ELECTIVE BY APPLICANTS MEDICAL SCHOOL**

Since an Elective Clerkship is a courtesy extended to a student from another medical school all Elective Clerkships should be conducted with the knowledge and approval of the schools involved.

Elective students should therefore make a formal application to the Faculty of Medical Sciences at the Cave Hill Campus of the University of the West Indies. The application, which has to be certified and approved by the Applicant=s Medical School, should be forwarded well in advance of the proposed date of commencement of the Clerkship.

Applicants are advised to state alternative choices for Clerkships.

### ***FEES***

**Effective 1st February 2017, the following fees will apply:**

- US\$100.00 Application fee (non-refundable fee for all applicants)
- US\$200.00 per week for an elective period of up to 8 weeks
- US\$300.00 per week for an elective period in excess of 8 weeks, and to a maximum of 12 weeks

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### **RULES AND REGULATIONS FOR FOREIGN ELECTIVE STUDENTS**

1. Students are required to wear identification tags at all times in the hospital.
2. From time to time Consultants have had to comment on the mode of dress affected by visiting students. While there is no rigidly defined dress code for students, attire which is more suitable for casual activity is not acceptable in the professional circumstances of a Ward Round or Clinic.
3. Male students wear white shirt jackets or a shirt with tie, and traditional long trousers.

Female students should dress in a professional manner; plunging necklines, vests or revealing blouses, and shorts are not acceptable dress in the hospital environment.

Students who are improperly dressed will be asked to leave the Ward or Clinic.

4. Accommodation is provided at a Private Residence at a cost of BDS\$600.00 - \$800 per month.
5. Meals can be obtained at the Hospital Cafeteria, or private arrangements can be made.
6. Students should report to the Dean's Office at the Hospital as soon as possible after their arrival.

Students are prohibited from publishing data gathered during their Elective without the knowledge and consent of the Head of the Department.

*N.B. Students should avoid keeping large sums of money or valuables on their person. Thefts of such items have occurred. Students should also note that possession and/or use of marijuana or other illegal drugs is an offence for which a person can be heavily fined or jailed.*

*There are areas in Bridgetown and Barbados which, because of being associated with drug users and being frequented by unsavoury persons, should be avoided by visiting students. Students must remember that they are easily identified as visitors, and should exercise caution and discretion when choosing those with whom they associate.*

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## DRESS CODE

This dress code will be effective from 1994 and applies to all full-time and elective medical students. Sloopy, trendy “casual” style is disrespectful and unacceptable. Students must be role models.

**MALES:** White Bush Jackets (shirtjac or Guayabera) with short sleeves  
Dark Pants or Trousers  
Dark shoes and socks

**N.B. White shirts worn with a tie is an acceptable alternatives, with or without a white clinical coat.**

**FEMALES:** White Jackets or Blouses may be worn.  
**JACKETS:** Sleeves may be worn long or at the elbow. Open neck jackets may be worn over a dress or a blouse.

The following styles or similar alternatives may be worn.

Pants at the ankle.

Skirts below the knee and dresses may be worn. Splits should however be modest (no more than four inches above the knee).

Casual wear such as ankle length jeans and white tee-shirts may be worn on SATURDAY mornings provided that the student **is not performing any** hospital duties. The following items should NOT be worn:

- Short Pants
- Beach Wear or
- Slippers
- Party type dresses

Midriffs may NOT be exposed.

IDENTIFICATION BADGES MUST BE WORN AT ALL TIMES WHEN ON THE HOSPITAL PREMISES.

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### HIV/AIDS

Barbados, like other Caribbean countries, has an active national HIV/AIDS control programme. It offers among other services, counseling and voluntary testing, CVT. CVT is free at government's polyclinics. Globally, no country has been able to screen its entire population. Even if this were done, the "window" period and subsequent unmonitored infection would call for more caution. Therefore the ABC approach is the safest preventive measure against sexually transmitted HIV.

The preferred order in this approach is:

**A, abstinence** is the most effective preventive measure;

**B, be faithful** to your partner in a monogamous relationship;

**C, use a condom** at all times and from start to finish, if both partners are not monogamous.

Let us jointly fight against the fatal AIDS pandemic and other STDs. Nobody deserves AIDS as a souvenir!

You may contact the AIDS Information Centre, Ladymeade Gardens, Jemmotts Lane (Tel. 436-4315, Hotline 436-2437 or 436-2444).